Date : XX, XXX, 2019 (日月年)

The Director General of Consular and Maritime Affairs

Panama

Dear Sir / Madam,

RE : MR. XXXXXXX (船员名字) with Passport No. : XXXXXXXX (船員護照號碼)

Apply for Panama Qualified Certificate

This is to certify that the above-named has been employment by our company as XXXXX (船員職稱) and join our Panama Flag Ship “MV XXXXXXX (船名)”.

I confirm that all reports regarding his character and competence in the execution of his duties is up to our entire satisfactory.

Thank you for your kind approval.

Your faithfully,